

ONE
SEAMLESS
SOLUTION
MANAGES
**TRAVEL &
EXPENSE**



THE END OF THE UNCONTROLLABLE EXPENSE

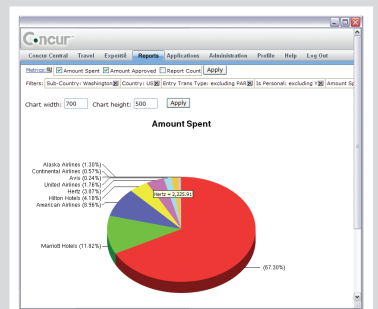
NOW YOU SEE IT

Take control of your company's travel spend - before it controls you. Concur's detailed reporting reconciles data from multiple sources, giving you a 360-degree view into your corporate travel and expense spend - virtually in real time. The result is actionable intelligence that puts you in complete control.

With a better view of your entire employee spend, you can negotiate better deals with the suppliers you use the most, with instant access to the accurate data you need to ensure that you receive your contracted rates. You can make decisions based on what's happening now - instead of having to rely on old or out-dated data. And, you can spot compliance issues and policy violations as they happen - instead of after the fact. All of which puts you in complete control, helping you see the most important thing of all: more money flowing to the bottom line.

SMART EXPENSES DELIVER TOTAL CONTROL

Only Concur can deliver Smart Expenses - the unique combination of accurate travel itinerary data combined with electronic receipts showing real spend data, reconciled with actual expense data from the corporate card - all automatically pre-populated into the expense claim.



CONCUR'S SMART EXPENSES ARE THE ONLY WAY TO VERIFY EXPENSES FROM BOOKING TO REIMBURSEMENT

CONCUR CONNECT

A global programme that connects suppliers from around the world to over £22 billion of spend driven by Concur's over 8,000 clients, **Concur® Connect** provides direct access to exclusive inventory and content through participating travel suppliers. Through Concur Connect, these same suppliers can also deliver e-receipts directly into travellers' expense claims.

WIDE SELECTION OF CONTENT

No other corporate travel booking tool works across as many GDS's and travel agencies as Concur. Your organisation now has access to multiple GDS, exclusive direct connects, corporate discounted and Internet-only fares plus an unrivalled array of power and functionality, all in one single consumer-centric view.

SMART EXPENSES

With Concur, the click that books the trip now also creates expense claim. Corporate card charges are automatically reconciled with the itinerary line items and e-receipts delivered directly into the expense claim, ensuring that each expense is within policy while saving the traveller time and keystrokes.



ONE TOUCH BUSINESS TRAVEL

By matching itinerary information with credit card charges and electronic receipts from suppliers, you have the opportunity to eliminate key strokes and paper from the process, virtually eliminating the expense claim.

E-RECEIPTS

Concur captures e-receipts – with detailed folio data – directly from travel providers, and automatically uploads the content directly into your travellers' expense reports. This time-saving process delivers actionable data that, in combination with the corporate card transaction information, provides an unprecedented view into every expense transaction.

RECEIPT IMAGING

Travellers can fax or scan paper receipts and the system will automatically attach them to their specific claim. This virtually eliminates the need to handle paper receipts for most organisations, enabling rapid VAT reclamation.

AUDITING

Concur provides five levels of audit, including Concur's dedicated auditing resources, to enable your organisation to accurately report and properly classify expenses in accordance with corporate policies while cutting your processing costs. Combined with the power of Concur's exclusive e-receipts, this enables you to focus on mission critical tasks that contribute to your company's bottom-line.

360-DEGREE REPORTING

Only Concur captures the booking, corporate card and actual spend data generated throughout the business travel process and makes it all available from one source. Powerful on-demand analytics capabilities enable companies to compare booked to actual and have a complete view into all aspects of T&E spend.

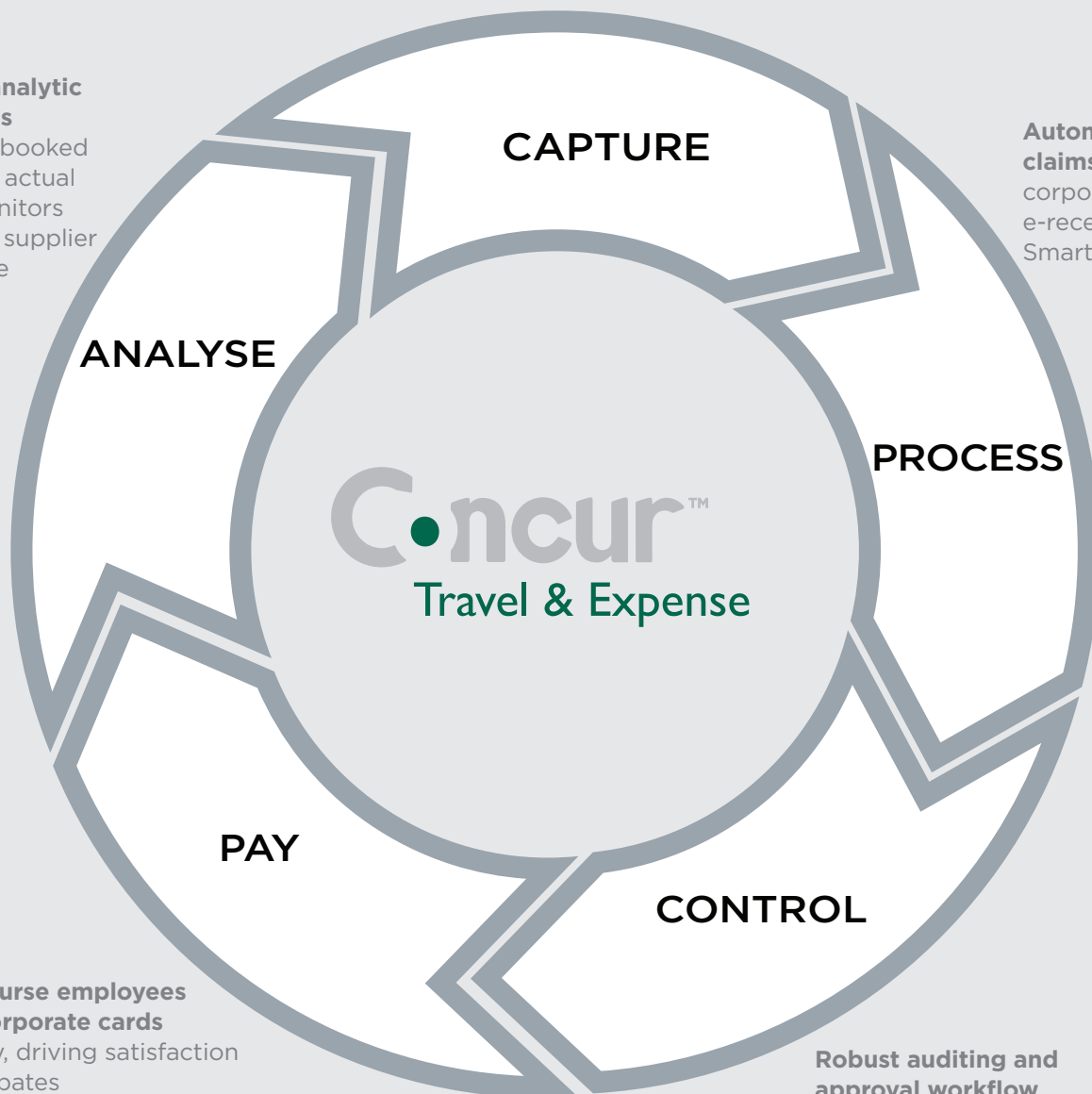
CONCUR

THE FIRST TRULY **END-TO-END** TRAVEL AND EXPENSE SOLUTION

Powerful **online travel booking** controls spend before it occurs while increasing adoption and driving policy compliance

Powerful analytic capabilities reconciles booked travel with actual spend, monitors policy and supplier compliance

Automated expense claims match itinerary, corporate card and e-receipt data to deliver Smart Expenses



ANALYSE

CAPTURE

PROCESS

PAY

CONTROL

Reimburse employees and corporate cards quickly, driving satisfaction and rebates

Robust auditing and approval workflow enforces policy and ensures spend is properly and appropriately categorised

ABOUT FCm TRAVEL SOLUTIONS

FCm Travel Solutions is an award-winning global corporate travel management specialist guaranteeing a different approach to service. We offer proactive and personalized service levels in which we consistently identify and deliver travel cost savings.

This approach is underpinned by a flexible business model to create tailored solutions for clients of all sizes. We give clients unlimited flexibility to choose the services and technology best suited to them.

FCm Travel Solutions particularly recognises the nuances of the TMS & SME markets and provides a uniquely tailored one-to-one service that rivals that of our competitors.

Behind our specialist expertise and local market knowledge is a powerhouse of progressive technologies, alliances with industry leading suppliers, 24/7 support services worldwide and the negotiating strength of our parent company, Flight Centre Limited.

www.fcm.travel

ABOUT CONCUR

Concur is the world's leading provider of on-demand Employee Spend Management services. Concur helps organisations control costs by uniting online travel booking with automated expense claims, and streamlining invoice processing. Concur's suite of award-winning on-demand services allow companies to get up and running quickly so they can focus on what's most important. By automating and optimising business processes, Concur delivers actionable business intelligence and rapid ROI, helping companies increase efficiency, control employee spend and drive down operational costs. Concur's business travel and invoice solutions are trusted by thousands of companies and reach millions of employees worldwide. Learn more at www.concur.co.uk.



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